



HOUSING AND URBAN DEVELOPMENT DEPARTMENT  
GOVT. OF ODISHA

**EXPRESSION OF INTEREST (EOI)**

**For**

**Selection of SHGs for Participation in WaterBodies  
rejuvenation under NAC Kesinga**

**KHOLA BANDHA, BAGAD, WARD NO-02**

**EOI No. 3278 (A) / Date: 04/21/2024 /**

**NOTIFIED AREA COUNCIL, KESINGA  
AT/PO-KESINGA, PIN-766012, DIST-KALAHANDI**

Annexure I

**Schedule of EOI**

<b>Sr. No.</b>	<b>Description</b>	<b>Date &amp; Time</b>
1	Issue of EOI	05/12/2024
2	Submission of EoI at the Diary section of NAC Kesinga	18/12/2024
3	Opening of EOI Applications in the Conference Hall of NAC Kesinga	19/12/2024
4	Responsible Officer	Executive Officer
5	e-mail id for contact	<u><a href="mailto:kesinganac@gmail.com">kesinganac@gmail.com</a></u>
6	Telephone no. for contact	06670222001

## 1. Background

Tanks and water bodies are important for surface water storage. The existing ponds and tanks available in the Urban Local Bodies have been silted over the years and thereby make the water bodies less functional for recharge. Under this restoration project, the water bodies will be de-silted, inlet and outlet will be cleaned from obstruction and the bunds will be strengthened. A recharge well or shaft within water bodies may be taken up wherever necessary depending upon the geological nature of terrain.

Apart from available rainwater and reuse of treated wastewater, water bodies (lakes, ponds) especially in urban areas have enormous value in terms of resource provision (for drinking or irrigation), regulating services (climate mediation, flood and drought management) and cultural service (religious, historic value). However, these lakes and ponds are extremely sensitive to environmental stress caused by anthropogenic activities in the basin or catchment, which reduces the natural capacity of the water body to restore itself and results in its deterioration.

The Benefits of rejuvenating the Water bodies

- Comprehensive improvement and restoration of water bodies thereby increasing tank storage capacity.
- Groundwater recharge.
- Increased availability of drinking water.
- Improvement in catchment areas of tank commands.
- Environmental benefits through improved water use efficiency by promotion of conjunctive use of surface and groundwater.
- Community participation and self-supporting system for sustainable management for each water body.
- Capacity building of communities, in better water management.
- Development of tourism, cultural activities etc.

2. Govt. of Odisha directed to take the Rejuvenation of Water bodies in urban area and the Water bodies work will be executed through SHG basing on Amrut Guidelines. Hence an Expression of Interest has been invited for selection of SHG to execute the water bodies.

- (i) The last date of submission of EoI is on 18/12/2024 at 5.00 P.M. & the technical bid will opened on 19/12/2024 at 11.00 A.M. in the Conference Hall of NAC Kesinga.
- (ii) The interested SHGs may download the EoI documents including formats of Technical Bid from the [www.nac-kesinga.nic.in](http://www.nac-kesinga.nic.in) and send by speed post only, with sealed envelope superscribed with "EOI FOR REJUVENATION OF WATER BODIES UNDER NAC KESINGA".
- (iii) The EoI will be valid till 18/12/2024.
- (iv) The authorized representative of the bidding SHGs will be present at the time of opening of the EoI. In case of absence of the bidders or their representative, the committee has the right to open the EoI.
- (v) The bids will be evaluated on the basis of criteria such as year of SHGS formation, Group Management, PAN Number, Involvement in IGA by their MSGs, Financial Behaviour, Group Integrity & qualification of members by a Committee constitutes for the purpose and the findings of Committee will be in final & binding. The same cannot be challenged at any other forum thereafter. Intending bidder will have to submit undertaking in this regard.
- (vi) The NAC representative will reserve the right to reject the bid quoted by SHGs, if not satisfied with the concerned SHGs credibility & past performance record etc.
- (vii) No communication shall be entertained over telephone, fax, and email or in person questioning the decision of the Committee.

- (viii) Any disputes arise over the quality of the service will be verified by the designated official of NAC Kesinga only.
- (ix) There should not be any pre-condition of advance payment or time limit, whatsoever the bid submitted will be taken as absolute without any pre condition.
- (x) Only the qualifying SHGs will be considered for the said assignment.
- (xi) The pond named "Khola Bandha", having an area of 2.00 Acre over Plot No-556, 557 and 558 in ward no-02 with an approved Estimated cost Rupees 30,46,000.00 (Thirty Lakh Forty Six Thousand) only.
- (xii) Scope of work for water body
- Dewatering of the pond with Disel pump
  - Deweeding the Debris
  - Desilting by mechanical means
  - Embankment strengthening
- (xiii) As per the guidelines each SHG will be distributed along with an estimate having quantity rate tune to Rs 15 Lakhs maximum, as per ascending qualifying marks.
- (xiv) The authority reserves the rights to reject the EoI without assigning any reason thereof.

**3. Eligibility of SHGs:**

SL NO	PARAMETER	CRITERIA
A	SHG Formation	On or Before 01/04/2020
B	SHG Management	Strictly adhering to Panchasutra (Regular Meeting, Regular Savings, Regular Internal Lending, Regular Repayment, Regular Record Keeping)
C	Pan Number	Must have Permanent Account Number(PAN)
D	Involvement of SHG & their MSGs in IGA	Must have involved in Income Generating Activities (minimum criteria last 3 years)
E	Financial Behavior of SHG	No financial irregularities( Such as Loan declared as NPA, right off, One time settlement of Loan etc)
F	Annual Financial Turnover	Turnover of at least 2 lakhs in one financial year within past three years.
G	Groups Integrity	No record of involvement in any anti-social or criminal activities.
H	Qualification	The minimum qualification of any member of the group should be matriculation or above
I	Location	Preference to be given to MSG from the same ward. In case of non-availability of eligible MSGs within the Ward area, application may be invited from other/adjunct wards.
J	Active Bank Account	The MSGs as well as the group members should have an active bank account with regular monthly savings by the members

#### 4. Technical Evaluation

Sl. No.	Assessment Parameter	Marks	Means of Verification	Score/Remarks
1	Adherence to standard practices of Group Pancha Sutra (Reference period last 36 months) a) Regular Monthly Meetings b) Regular Savings c) Regular internal lending d) Regular Repayment e) Regular Record Keeping	20	1) Meeting/Resolution register 2) Cash Book & Bank Passbook 3) Cash Book 4) Cash Book & Bank Passbook 5) Meeting/Resolution register & Cash Book.	80% or more=4, 79-70%=3, 69-60%=2, 59-50%=1 Below 50%=0 List of registers- 1. Regular Monthly Meetings- 4 2. Regular Savings- 4 3. Regular internal lending- 4 4. Regular Repayment- 4 5. Regular Record Keeping- 4
2	No. of active members	10	Meeting Register & Bank Passbook of Mission Shakti Groups	10 Active Members = 10 7 to 9 Active Members = 8 4 to 6 Active Members = 6 < 4 = 0
3	Involvement in Income Generation Activity (IGA)	20	Observation (Interaction with MSG) & document verification like Cash Book & Bank Passbook.	3 Activity = 20 2 Activity = 15 1 Activity = 10 No Activity= 0
4	Turnover of Group	25	Cash Book & Bank Passbook of MSGs	1.7 Lakhs or more=25 2. 5.00 Lakhs to 6.99 Lakhs= 20 3. 3.00 Lakhs to 4.99 Lakhs= 15 4. Below 3 lakhs=0 (fraction scoring is not allowed)
5	Investment Capacity	25	Cash Book & Bank Passbook of MSGs	3.00 Lakhs or more= 25 2.00 Lakhs to 2.99 Lakhs=15 1.00 Lakhs to 1.99 Lakhs= 10 Below 1 Lakh=0
	<b>TOTAL</b>	<b>100</b>	<b>Note Fraction scoring is not allowed in any of the parameters.</b>	

## **5. Rating Assessment**

- The MSG which secures the maximum mark will be selected for implementing the Water Body Rejuvenation works. If more than one MSG secures the highest mark, then selection will be done through lottery.
- If more than one MSGs are required, then their selection would be as per their ranking based on the marks secured.
- The selection committee shall consist of following members
  - a) Executive Officer
  - b) Municipal Engineer
  - c) Junior Engineer
  - d) Community Organiser
  - e) Designated Ward Officer.
  - f) Representatives of Mission Shakti Department (CDPO/Representative of CDPO).
  - g) B.P.C.,(Mission Shakti), Kesinga
- In case of non-availability of eligible MSGs within the Ward area, application of neighbour wards is considered for selection. Selection will be done as per the approved assessment and selection process.

## **6. Terms of Engagement**

- a) NAC Kesinga will sign an MOU with the selected SHGs with detailed terms of reference.
- b) The period of engagement of SHGs is particularly for the period mentioned in the MOU.
- c) The Selected SHGs will be thoroughly trained on the functioning of rejuvenation of water body and their duties & responsibilities.



**7. Terms and Conditions:**

- a) The MSGs group shall provide the required labour for the implementation/construction of the project.
- b) The work must be completed within the stipulated period as assigned upon selection.
- c) Maintained a daily Muster Roll on site.
- d) Procure required materials from own funds.
- e) No advance payment will be made, payments will be based on the work done.

**8. Roles & responsibilities of Kesinga NAC:**

- a) NAC Kesinga has the discretionary power to take decisions as & when the situation demands pertaining to the overall maintenance of the Water Body / Ponds etc.
- b) The SHGs has to abide the day to day directions issued by NAC Kesinga in future,
- c) If there is any discrepancy while performing the duties relating to the up keeping of the water body then NAC Kesinga has to take the final call or NAC Kesinga is the sole deciding authority.

**9. Roles & responsibilities of SHGs assigned to manage Water Body:**

- a) The SHGs will be responsible for the day to day functioning of the assigned water body in their vicinity.
- b) SHGs engaged in the maintenance of the water body will responsible to manage surroundings of the Ponds / water body user friendly from all aspects.

- c) Liaison with NAC Kesinga & other SHGs to collect day to day information pertaining to the wellbeing & maintenance of the water body or Ponds.
- d) SHGs shall responsible for the hygiene condition and no garbage should be dumped near the water body at any cost.


**10. Eligibility criteria for SHG**

- a) Must have active members with good proven record of good conduct.
- b) Must have active bank account, PAN Card.
- c) Must not have defaulted repayment to any loan taken from Banks either group or personally loans at any point of time.
- d) Must not have any court / criminal case.
- e) Refer details mentioned in Sl. No-03 of page no-06.

**11. Termination of Contract**

- a) If the SHGs fails to comply a failure in the performance of its obligations hereunder, as specified in notice of suspension pursuant to clause within thirty (30) days of receipt of such notice of suspension or within such further period as the "NAC Kesinga" may have subsequently approved in writing.
- b) If the SHGs becomes ( or, if the SHGs consists of more than one entity, if any of its members becomes and which has substantial bearing on providing services under the

- contract) insolvent go into liquidation or receivership whether compulsory or voluntary.
- c) If the SHGs fails to comply with any final decision reached as a result of arbitration proceedings pursuant to the decision.
- d) If the SHGs, in the judgment of the "NAC Kesinga", has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- e) If the SHGs submits to the "NAC Kesinga" a false statement which has a material effect on the rights, obligations or interests of the NAC Kesinga.
- f) If the SHGs places itself in position of conflict of interest or fails to disclose promptly any conflict of interest to the NAC Kesinga.
- g) If the SHGs FAILS to provide the quality time / services as envisaged under this contract. The consultancy monitoring committee (NAC Kesinga) formulated to monitor the progress of the assignment may make judgment regarding the poor quality of services, the reasons for which shall be recorded in writing. The NAC Kesinga may decide to give one chance to the SHGs to improve the quality of the services.
- h) If the NAC Kesinga, in its sole discretion and for any reason whatsoever, decides to terminate this contract.

  
Executive Officer  
N.A.C. Kesinga

Annexure I

**Application for selection of SHG as "Implementing Agency"**

NAC Kesinga invites application from mission shakti group to identify & select IPs for the project on "Renovation & Management of Water Bodies through Community Participation". The interested mission Shakti Group is hereby requested to furnish following information as per the details given below:

1. Name of the MSG: \_\_\_\_\_
2. Date of Formation: \_\_\_\_\_
3. No. of Members in the Group: \_\_\_\_\_
4. Name of the President/ Secretary: \_\_\_\_\_
5. Location & Address( with ward no): \_\_\_\_\_
6. Financial Transaction in the Last 03 Years(In lakhs): \_\_\_\_\_
  - a) 2020-2021:
  - b) 2021-2022:
  - c) 2022-2023:
7. Balance as on ( Last date of previous Month): \_\_\_\_\_
8. Activities undertaken in the last three years: \_\_\_\_\_

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### BANK DETAILS

Account No.

Name of the Bank:

IFSC Code:

### DECLARATION

We do hereby declare that our group has never been involved in any anti-social/ illegal activities & the information furnished above regarding our group \_\_\_\_\_ ( Name of the group) in Ward No \_\_\_\_\_ under NAC Kesinga is true to the best of our knowledge & belief.

Signature of the President

Signature of the Secretary

Mobile No:

Mobile No:

Nb: Kindly attach a xerox copy of cover page & last page updated bank passbook for our ready reference.

Continued.....P-3/-

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**List of Documents to be submitted by MSGs**

1. The proof of register of membership with MSG.
2. Resolution of meeting conducted in past financial year along with copy of First Resolution of the group and the latest resolution.
3. Adhar card with contact details of the authorized representative(i.e. President/Secretary)
4. First and Updated page of the bank passbook
5. Minimum bank balance of Rs. 50,000.00 as of the document submission date.
6. Cashbook- To know the detail of financial transaction.
7. List of income generation activities
8. Involvement in govt program i,e MUKTA,SeTP, AHAAR etc
9. PAN Card